**Notification of Departure of Study Abroad**

No.

Date:　　/　　/

To: The President, Doshisha University

Student Name (in block letters):

Student ID Number:

Affiliation:

I hereby notify my departure of my study abroad described on the “Request for Study Abroad”, with the following route.

（1）Host institution

|  |  |  |  |
| --- | --- | --- | --- |
| Name(Campus, if any) |  | Country/City |  / |

（２）Travel route

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Date | Time | Airport/City | Flight No. | Airline |
| Ex. | Departure | 20XX/8/1(Thu) | 19:25 | Osaka International Airport/Osaka | JL134 | JAL |
| Arrival | 20XX/8/1(Thu) | 20:40 | Incheon International Airport/ Incheon |
|  | Departure |  |  : |    |  |  |
|  | Arrival |  |  : |    |
|  | Departure |  |  : |    |  |  |
|  | Arrival |  |  : |    |
|  | Departure |  |  : |    |  |  |
|  | Arrival |  |  : |    |

――――――――――――――――University use only――――――――――――――――

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 部長・研究科長 | 教務主任 | 事務長 | 係長 | 係 |  |  |  |  |  |
|  |  |  |  |  | 　 |  |  |  |  |

|  |  |
| --- | --- |
|  年 月 日 受付 |  年 月 日 決裁  |